

**Austin Peay State University Staff Senate**

**Meeting of 12-12-18 UC 307 3:00 pm**

**Agenda**

**Call to order**

**Approval of today's agenda**

**Approval of minutes for meeting of previous meeting**

**Guest Speakers**

**President's Report**

- Holiday Calendar- voting for 2019, 2020, & 2021 dates
- Louise to introduce having a centralized email address for Staff Senate Executive Committee officers.
- Suggest a web form on Staff Senate website where staff can submit concerns, complaints, questions, etc.
- Discuss adding a new Executive Committee officer position to handle the Staff Senate website and create a newsletter and other possible duties.

**Treasurer's Report**

**Old Business**

**New Business**

- PeayBay- Charles Booth

**Staff Senate Committee Reports**

- Awards Committee
- Constitution and Bylaws Committee
- PeayBay Committee
- Social Responsibility Committee- "Help an Elf" report- Kelly Carpenter
- Staff Appreciation Committee
- Strategic Plan Committee
- Sustainability Committee

**University Standing Committee Reports**

**Department/Division Updates**

**Announcements**

**Next Meeting – 1/30/2019, 3pm UC 307**

**Adjourn**

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**Notes:**