

Department of Criminal Justice

Faculty Meeting Minutes - October 25, 2019

Location: Clement Bldg. - Rm 132

Date: Oct. 25, 2019

Time: 10:30am to 11:30am

Attendees: Chair: Dr. Scott Culhane

Faculty: Dr. George Frogge, Prof. JM Genis, Dr. Megan Kienzle, Dr. Thomas O'Connor, Dr. James Prescott, Dr. Sarah Whiteford, Dr. Christopher Wright

Absent: NONE

Admin: Melissa Boyer

Guests: NONE

Agenda items

1. Chair Report

A) Kudos

Thank you to Prof. Genis for attending AP Day.

B) Military Police credits for CRJ 1010

Dr. Culhane recently received a sub request asking to use military policy credits to sub for CRJ 1010. Dr. Culhane felt this might be an appropriate sub, but wanted to discuss with group first. Prof. Genis voiced that he felt that the military police training would be a suitable sub for CRJ 1010. Dr. Wright put forth a motion to vote to make this a permanent articulation. Prof. Genis 2nd the motion. A vote was held, and none were opposed.

C) Purge and Withdrawal Dates

Dr. Culhane reminded us that the Provost is still pushing for changes to these dates. After the 14th day of class there will no longer be a rolling Friday purge that occurs. Also, there is still a proposal to change the schedule for student drops and withdrawals. Currently the schedule has three stages: a drop by date, an automatic "W" date, and then a "W or F" date. The proposal is to eliminate the "W or F" choice. If approved, this will take effect during the Fall 2020 semester. All were in agreement that this is appropriate.

D) AP Day Coverage

There is another AP Day coming up on Nov. 2nd. Who will cover? Dr. Froggé will attend as our rep.

E) Overload Money

Rates are going to \$750 per credit hour across the board for both adjuncts and faculty teaching overload courses.

F) Wintermester

There are 4 courses offered for Wintermester. There are posters up in Clement building, and an email was sent to faculty with the course listings.

G) Spring

Spring schedule is live for viewing in OneStop, and registration will begin on Oct. 28th. Please take a look at your schedules and let us know if you see any discrepancies.

H) Adjunct Evaluations

A reminder was given that these should be completed prior to the end of this semester (except for Teeter review).

I) DegreeWorks Errors

If you encounter errors or discrepancies in DegreeWorks, please send screen shots via email to Telaina Wrigley (Registrar) with a copy to Dr. Culhane. He has many discussions with the Registrar's office recently regarding issues, and has even elevated these issues in the Chair's meetings. These issues are frustrating and need to be addressed/corrected quickly.

Also, if you find that you need to submit a paper sub form for courses within the "3000-4999 ranges" section, you should use CRJ 4200 as the required course. The Registrar cannot assign a sub to a "range" and must apply a sub to a specified course.

J) Graduate Program

The graduate degree rollout date has been pushed back to Fall 2021. We WILL be on the agenda for the Board's meeting coming up on Nov. 21st, per President White, even though there were recent delays (on the part of Dr. Brooks) in getting the LON with corrections submitted to Dr. Crosby.

2. Program Review Update

The self-study draft was completed early by Dr. Prescott, and was submitted to Dr. Culhane. We have submitted names for potential reviewers to Academic Affairs, and now are waiting for their approvals. The following were submitted as potential internal reviewers:

Dr. Emily Pica (PSYC)

Dr. Jordy Rocheleau (PHIL)

The following were submitted as potential external reviewers:

Dr. Elizabeth Grossi (Univ. of Louisville)

Dr. Daniel Hepworth (Murray State Univ.)

Dates for the review will be determined by Academic Affairs soon. We will need to be ready to make some student and/or stakeholder suggestions soon, as well. Please start giving this some thought.

3. Montgomery County Grant

Dr. Culhane was approached by Commissioner Lisa Pritchard regarding a grant opportunity. There is interest in developing a local juvenile justice center here in Clarksville, and a feasibility study will be needed. We were asked to work on an RFP (request for proposal). We would be working with Dr. Pica (PSYC), Dr. Thompson (SW), Dr. Ma (SOC), and Prof. Genis along with the Juvenile Court Committee which is made up of reps from the court system, the Mayor’s office, and the Sheriff’s office.

4. Dr. Beavers

Dr. Culhane briefly discussed the recent death of Dr. Beaver’s son, Gerald. A card was signed and a donation to USA Cares (vets group) was made on all of our behalf. If anyone wishes to give money towards that donation, they can give cash to Mel.

Action Items	Owner(s)	Deadline	Status
NONE			