



**Audit Committee – Executive Session Minutes**

Friday, September 15, 2023  
317 College Street, Clarksville, TN 37040

**Call to Order**

Trustee Mealer called the confidential, nonpublic executive session to order at 9:24 a.m.

**Roll Call/Declaration of Quorum**

Dr. Carol Clark, secretary to the board, called the roll. Trustee Mealer stated there was a quorum.

<b>ATTENDANCE ROLL CALL</b>		
Name	Present	Absent
Trustee Atkins	X	
Trustee Cannata	X	
Trustee Jenkins, ex officio	X	
Trustee Mealer (Chair)	X	
Trustee Roe		X

University Personnel Present

- Dr. Michael Licari, President
- Dr. Carol Clark, Secretary to the Board
- Mr. Blayne Clements, Chief Audit Officer
- Ms. Dannelle Whiteside, Vice President for Legal Affairs & Org. Strategy

**Executive Session**

Trustee Mealer reminded attendees that everything discussed is to be considered confidential and not shared outside the session. Mealer then recognized Blayne Clements, chief audit officer, for a review of Management’s Risk Assessment for the President’s Office and other areas not included in previous assessments.

Trustee Mealer then recognized Dannelle Whiteside, vice president for the Division of Legal Affairs and Organizational Strategy, for a discussion of litigation.

## **Adjournment**

Trustee Mealer moved to adjourn the Audit Committee Executive Session meeting. Trustee Jenkins seconded the motion. A voice vote was taken and carried unanimously with four trustees voting yes. The meeting adjourned at 9:38 a.m.