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**University Policy Committee Meeting**

**January 10, 2017 @ 2:00 p.m.**

**Browning Building Conference Room**

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**Minutes**

**Attendees:** Mitch Robinson, Rex Gandy, Tucker Brown, Ryan Millard, Derek van der Merwe and McCartney Andrews (minutes)

**Absent:** Sherryl Byrd and Ryan Honea

**1. Approval of minutes from the December 13, 2016 meeting**

Brown made a motion to approve the university policy committee minutes from the December 13, 2016 meeting; Gandy seconded the motion.

**Information Only:**

**2. Faculty Appointment 5:062**

Information only for the committee. The policy has been through Faculty Senate. No vote was needed. The policy will be sent to President White for approval.

**Old Business – Second Reading:**

**3. Athletic Recruiting – Official and Unofficial Visits 1:026**

Gandy made a motion to approve the policy for second reading and send to the President for approval. Brown seconded the motion. Robinson opened up the policy for discussion.

Discussion:

None

Committee Vote:

Committee approved the policy for second reading and to be sent to President White for approval.

#### **4. Policy Administration 0:001**

Robinson made a motion to table the policy for further edits. Brown seconded the motion.

Committee Vote:

Committee approved the policy to be tabled.

#### **5. Athletic Ticket Policy and Ticket Office Procedures 4:024**

Gandy made a motion to approve the policy for second reading and send to the President for approval. Brown seconded the motion. Robinson opened up the policy for discussion.

Discussion:

None

Committee Vote:

Committee approved the policy for second reading and to be sent to President White for approval.

#### **Old Business – Second Reading (New Policies):**

#### **6. Expenditures on University-owned President Residency 1:029**

Brown made a motion to approve the policy for second reading and send to the President for approval. Gandy seconded the motion. Robinson opened up the policy for discussion.

Discussion:

None

Committee Vote:

Committee approved the policy for second reading and to be sent to President White for approval.

#### **New Business – First Reading (New Policies):**

#### **7. Debt Management 4:004**

#### **8. Institutional Financial Performance Review 4:022**

#### **9. Tennessee State School Bond Appropriation Intercept Program 4:023**

- 10. Benefit in the Event of an Employee Death 5:010**
- 11. Deferred Compensation Plans 5:011**
- 12. Employment of Minors 5:013**
- 13. Moving Allowance 5:014**
- 14. Longevity Pay 5:069**
- 15. Personnel Records 5:070**

Brown made a motion to approve the list of policies for first reading. Gandy seconded the motion. Robinson opened up the policy for discussion.

Discussion:

None

Committee Vote:

Committee approved the list of policies for first reading.

**New Business – First Reading:**

- 16. Firearms and Other Weapons 1:027**
- 17. Policy on Access to and Use of Campus Property and Facilities 3:001**
- 18. Emergency Management Plan 4:006**
- 19. Access to and Security of Facilities 4:007**
- 20. Acceptable Use of Information Technology Resources 4:032**
- 21. Employee Attendance during Inclement Weather/Natural Disasters 5:004**
- 22. Performance Evaluations for Administrative/Professional and Classified Employees 5:024**
- 23. Grievance and Complaint Procedures for Employees 5:027**
- 24. Compensatory/Overtime 5:031**
- 25. Certified Administrative Professional Examination 5:032**
- 26. Financial Exigency 5:046**
- 27. Staff Salary Increases for Degree Attainment 5:048**
- 28. Discipline Procedures for Non-Faculty Employees 5:053**
- 29. Holidays 5:054**
- 30. Support Staff Grievance 5:059**
- 31. Nepotism 5:065**

Brown made a motion to approve the list of policies for first reading. Gandy seconded the motion. Robinson opened up the policy for discussion.

Discussion:

The Grievance and Complaint Procedures for Employees 5:027 will be sent to the General Counsel to review. Her feedback will be provided at the next meeting.

Committee Vote:

Committee approved the list of policies for first reading.

**New Business – First Reading (No Changes):**

**32. Smoking and Clean Air 1:017**

**33. General Athletic Policy 1:018**

**34. Business Meals and Recognition Events 4:010**

**35. Rollerblading/Skateboarding 4:013**

Brown made a motion to approve the list of policies for first reading. Gandy seconded the motion. Robinson opened up the policy for discussion.

Discussion:

None

Committee Vote:

Committee approved the list of policies for first reading.

Meeting adjourned at 2:11 p.m.