
University Policy Committee Meeting

August 6, 2024 @ 3:30 p.m.

Browning Conference Room



Minutes

Expected Attendees: Dannelle Whiteside, Leonard Clemons, Osvaldo DiPaolo Harrison, Chris Jones, Kris Phillips, Shahrooz Roohparvar, and April Williams (Minutes)

Absent(s): Maria Cronley, Gerald Harrison, SGA President

Call to Order

1. Whiteside called the meeting to order at 3:31 p.m.

Approval of meeting minutes from June 6, 2024

2. Roohparvar moved to approve the minutes of the June 6th meeting. Jones seconded the motion. The motion to approve the minutes of the June 6th meeting passed unanimously.

Old Business:

3. None.

New Business:

4. 4:002 Delegation of Authority for Approval and Execution of Contracts and Agreements (1st reading)

Jones moved to approve Policy 4:002 for the first reading and to move it to the second reading. DiPaolo Harrison seconded the motion.

Discussion: Roohparvar discussed changes to the collateral section of the policy that would allow the VP of Student Affairs to approve contracts/purchases of \$20,000 and above, providing consistency across approval thresholds and clarifying purchasing processes.

Vote: The motion to approve Policy 4:002 for the first reading and to move it to the second reading passed unanimously.

Adjourn: 3:36 p.m.