

Minutes

Course Curriculum Committee Meeting

APSU FCC Bldg 203

January 17, 2015

Present: Byrd, Cox, Evans, Hensley, McCarthy, Prescott, Salama, Sarwar, Waheeduzzaman
Carmen Grissom (Admin Asst)

The meeting was called to order at 10:00 AM

1. Minutes from the April 14, 2014 Curriculum Committee meeting were provided for review. Dr. Evans asked for a correction to item #2: Change "Management Technology AAS degree (Form C)" to Professional Studies BPS. Dr. McCarthy moved the minutes be approved with noted correction, 2nd by Byrd, unanimous vote.
2. Dr. Salama proposed name change from Mechanical Engineering Technology *specialization* to Mechanical Engineering Technology *concentration* because TBR does not recognize specialization. Dr. Cox says Form C is not the proper form to use, per ABET & TBR guidelines a New Concentration Form must be used and asked Dr. Salama to contact Lori (TBR liaison) for guidance. Dr. Evans moved to approve the change from a specialization to a concentration with the necessary changes as noted below (a & b), 2nd by Byrd:
 - a. Proper form is used
 - b. Necessary changes made per TBR with correct wording
3. Dr. Salama proposed a new concentration in Mechatronics to include 2 new courses. Same and/or similar courses were taught at APSU in the 90's. This is something that was requested by Hankook (new company in Clarksville). Discussion ensued including ABET requirements for certificate, associate degree, and special degree. Additional discussion on whether to offer as an option or concentration. Dr. Cox commented there may be some TBR resistance because certificate was just approved for Nashville State, but an associate degree and/or special degree will likely be approved. Dr. Salama will review which option would be best. Dr. Evans stated that separate packets would be required for each. Proper forms will need to be submitted. Pending receipt of proper forms, Dr. Evans moved to approved, 2nd by Byrd, unanimous approval.
4. Dr. Salama provided detailed handouts with Form A Course Proposal to change the name of ENGT3260 from Microprocessors to Microcontrollers. Byrd moved to approve, 2nd by Dr. Prescott, unanimous approval.
5. Dr. Salama also proposed an AAS degree curriculum change to include MATH 1530 per ABET requirements. Byrd moved to approve, 2nd by Dr. Prescott, unanimous approval.
6. Dr. Salama discussed changes to Capstone requirements, requiring a Capstone project be added to core, Byrd moved to approve, 2nd by Dr. Evans, unanimous approval.
7. Form A submitted for PM & CRJ Department, proposing new course CRJ 4030 Comparative Criminal Justice/Homeland Security as an elective course. Dr. Zaman discussed why course was needed and stated that any of the CRJ faculty would be qualified to teach the course. Byrd moved for approval, 2nd by Dr. Evans, unanimous approval.
8. PM/CRJ department submitted Form A proposing new course CRJ 4040 Global Jihad and US Homeland Security. Dr. Zaman provided information on the course and need. Dr. Evans moved for approval, 2nd by Dr. McCarthy, unanimous approval.
9. Dr. Evans proposed new course PTMA 4995, Professional Studies Internship. Dr. Evans discussed the requirements and need, Form A & Form B included in packet provided to faculty. Byrd moved for approval pending correction (change PTMA 4995 to PTMA 4900), 2nd by Prescott, unanimous approval.

10. Dr. Evans proposed a revision in electives for the Professional Studies Program. Change 9 hours PTMA electives from current list to any 3 hours + 3 hours PTMA electives from PTMA list. Byrd moved to approve, 2nd by Dr. McCarthy, unanimous approval.
11. Dr. Evans proposed program name change from AAS Management Technology/Restaurant Management concentration to AAS Culinary Arts. Dr. Cox suggested a program name change form was needed instead of the course name changes. Dr. Evans will check with Lori Buchanan on needed paperwork. Dr. Evans will submit paperwork for program/degree name change for proposed AAS Culinary Arts. Dr. Cox will circulate for email approvals once paperwork is complete.
12. Dr. Evans proposed standard course name changes (17) as listed in provided documentation and handouts to comply with state & TBR mandate for uniformity in associate degree programs. Discussion followed, Byrd moved for approval, 2nd by Dr. Prescott, unanimous approval.
13. Meeting adjourned at 11:30 PM.

Prepared by Carmen Grissom, April 13, 2015