

POLICY ORGANIZATION AND CONTENT

Alphabetical Index

There are two indices of the policies contained in the Manual, one is in alphabetical order by subject and the other in numerical order by policy number for each section. Both will be updated each time a policy is approved by the President and distributed by the Office of the Vice President for Finance and Administration.

There are seven major divisions in the Manual as follows:

0:xxx	Policy and Procedure Manual Instructions
1:xxx	Governance
2:xxx	Academic Affairs
3:xxx	Student Affairs
4:xxx	Business and Finance
5:xxx	Personnel
99:xxx	Miscellaneous

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3:028	Alcoholic Beverage Use and Possession	01/12/00
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5:004	Attendance Policy for Inclement Weather	03/22/93
99:025	Austin Peay State University World Wide Web Policy	07/26/96

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4:021	Budget Revisions	10/09/95
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5:039	Civil Leave	02/20/98
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5:025	Clearance Procedures for Administrative/ Professional and Classified Personnel	06/16/99
2:009	Collaborative Process for Academic Reorganization and Reidentification	05/24/99
4:011	Collection of Receivables	09/26/94
5:031	Compensatory/Overtime	03/13/91
99:001	Compliance with Copyright Law for Printed Matter and Computer Software	08/01/86
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99:009	Display of Announcements	08/01/86
5:051	Drug-Free Workplace/Campus	08/14/95
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