



ACADEMIC AFFAIRS COMMITTEE

Austin Peay State University

317 College Street

Clarksville, TN 37040

March 17, 2023

8:15 a.m.

Zoom link:

<https://apsu.zoom.us/j/82706697259>

Call to Order

Roll Call/Declaration of a Quorum

Approval of Minutes

Action Items

A.Consideration of Tenure Appointments

B.Consideration of Request for Approval to Form a University College

Information Items

A.Removal from Provisional Certification and SACSCOC Substantive Change Restriction

Adjourn

EXPERIENCE AUSTIN PEAY

2022-2027 STRATEGIC PLAN





Academic Affairs Committee Minutes

Friday, Dec. 2, 2022

317 College Street, Clarksville, TN 37040

Call to Order

Trustee May, committee chair, called the meeting to order at 8:15 a.m.

Roll Call/Declaration of Quorum

Dr. Carol Clark, secretary to the board, called the roll. Trustee May stated there was a quorum.

ATTENDANCE ROLL CALL		
Name	Present	Absent
Trustee Berg	X	
Trustee Hershey*	X	
Trustee Jenkins, <i>ex officio</i>		X
Trustee May (Chair)	X	
Trustee O'Malley		X

* Non-Voting Member

University Personnel Present

Dr. Michael Licari, President

Dr. Carol Clark, Secretary to the Board

Dr. Maria Cronley, Provost

Ms. Dannelle Whiteside, Vice President for Legal Affairs & Organizational Strategy

Approval of Minutes

Trustee May presented the minutes of the Sept. 16, 2022, Academic Affairs Committee to the committee for approval. She asked if there were any corrections or additions to the minutes. There were none.

Trustee Berg moved that the minutes be approved as written. Trustee Hershey seconded the motion.

A voice vote was taken and carried unanimously with two trustees voting yes.

Information Items

A. Fall Census Enrollment

Trustee May recognized Dr. Maria Cronley, provost and senior vice president for Academic Affairs, to provide information regarding fall census enrollment. Fall Census Enrollment was 9,326, which is slightly down from last year's number of 9,609. This decrease can be attributed to the graduation of pre-COVID classes and smaller cohorts since the start of the pandemic. APSU has seen a 1.3% increase in new students, a 6% increase in transfer students, a 2.2% increase in military-affiliated enrollment, and a 33.3% increase in international enrollment. The university's enrollment numbers are trending in a positive direction.

B. Admissions Updates for Fall 2023

Trustee May recognized Cronley to provide information regarding admissions for Fall 2023. Cronley reported on several initiatives under way to help continue the positive enrollment trends. Gobs Preview Days and individual and group tours have brought almost 2,900 prospective students and their families to campus. Other campus events such as GOMB day and a large football recruiting visit at homecoming brought hundreds of students to campus. The admissions team has visited over 400 sites to meet with potential students.

Several new initiatives will be implemented for fall 2023, including a 4-year graduation guarantee, experience grants, Gobs Guarantee, and the Alumni Legacy scholarship.

C. Dual Enrollment Overview

Trustee May recognized Cronley to provide information regarding dual enrollment. Cronley stated that APSU partners with 28 high schools around the mid-state to offer a wide variety of dual enrollment courses to more than 1,000 high school students. This number has grown over the past few years and continues to grow as school systems are reaching out to the university to oversee these credit-bearing courses.

Dual enrollment is a recruiting tool with a 40% matriculation rate over a six-year average. One of the dual enrollment sites is right here on APSU's campus. Middle College at APSU has over 100 students who take a variety of dual enrollment courses on their way to a high school diploma. Students also have the option of taking an associate degree pathway, which allows them to finish high school with both a high school diploma and an Associate of Science in Liberal Arts from Austin Peay. Eighteen students from the class of 2022 completed the associate degree pathway.

Adjournment

Trustee May moved to adjourn the meeting. Trustee Berg seconded the motion. A voice vote was taken and carried unanimously with two trustees voting yes. The meeting adjourned at 8:22 a.m.

**Austin Peay State
University**

Academic Reorganization

POLICIES

Issued: May 17, 2022

Responsible Official: Provost and Senior Vice President for Academic Affairs

Responsible Office: Academic Affairs

Policy Statement

It is the policy of Austin Peay State University that academic reorganization be a collaborative process of colleges, schools, departments, and programs directly related to curriculum and instruction.

Contents

Procedures

-Process

Links

-THEC New Academic Units policy A1.3

Definition

Academic reorganization includes the creation, division, merger, or dissolution of academic units subject to this policy.

For the purpose of this policy, academic unit refers to colleges, schools, divisions and/or departments that award credit.

Academic reorganization does not apply to:

1. The transfer of individuals or curricula among academic units or from one academic unit to another as approved by the appropriate University and college curriculum committees; or
2. The renaming of academic units as approved by the appropriate University and college curriculum committees; or
3. The assigning of responsibilities among administrative offices not in an academic college.

Process

1. Recommendations for reorganization are generally

initiated by the Provost. In addition, department, school, college heads, or tenured faculty may also submit recommendations to the Provost for consideration. Every submission must be presented in writing and consist of the following information:

- a. specific recommendations for reorganization;
 - b. a rationale for the recommendations to include:
 - i) a statement of the circumstances or events that prompted the recommendations;
 - ii) objectives to be accomplished by the recommendations;
 - iii) anticipated costs associated with the recommendations and possible funding sources; and/or
 - iv) impact on degree programs in the current academic inventory.
2. The Office of Academic Affairs will post all supported recommendations to the APSU Academic Affairs website for a period of 15 business days. Interested persons will then have the opportunity to submit comments to the Provost.

All comments received in the Office of Academic Affairs will also be forwarded to the Provost's Council, The Provost's Council will provide review, comment and prioritization of multiple recommendation if necessary.

3. The Provost submits the proposal to: 1) all faculty; 2) the President of Faculty Senate; and 3) all members of the University Curriculum Committee.
4. The Faculty Senate and the University Curriculum Committee may elect to file a report to the Provost that should include, but is not limited to, the degree of support that exists for the recommendations, any specific proposed amendments to the recommendations, and the rationale for those proposed amendments.
5. The Provost submits a recommendation to the President regarding the action to be taken on the resulting reorganization proposal along with relevant documentation, e.g., a report from the Faculty Senate President, rationale for the proposal provided by the University Curriculum Committee, reports from Provost's Council, etc.

6. If the President accepts the proposal in whole, in part, or with amendments, the Office of the President and the Office of Academic Affairs prepare appropriate paperwork for program and budget approvals required by the APSU Board of Trustees and the Tennessee Higher Education Commission (THEC) and send the proposals to them for review as necessary and consistent with their respective due dates. Nonsignificant reorganizations of academic units that award credit (such as moving a department from one college to another college) do not require approval of the APSU Board of Trustees or THEC. Significant reorganization of academic units that award credit (such as elevating a department to a college) requires approval of APSU Board of Trustees and THEC. Significant reorganization includes one or more of the following criteria:
- Net increase in the number of academic units;
 - Existing academic unit will be placed at a higher organizational level;
 - Additional costs incurred (such as adding an additional chairperson); and/or
 - Significant change in the activity of the academic unit with or without a name change.

Links

THEC New Academic Units policy A1.3

https://www.tn.gov/content/dam/tn/the/bureau/aa/academic-programs/program-approv/aca-pol/THEC_A1.3_New_Academic_Units_Policy_Jan_26_2017.pdf

Revision Dates

APSU Policy 2:009 – Rev.: May 17, 2022
 APSU Policy 2:009 – Rev.: April 20, 2017
 APSU Policy 2:009 – Rev.: January 14, 2016
 APSU Policy 2:009 – Rev.: November 2, 2006
 APSU Policy 2:009 – Issued: May 11, 2004

Subject Areas:

Academic	Finance	General	Human Resources	Information Technology	Student Affairs
<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			

Approved

President: signature on file



Memorandum

To: Michael Licari, President
From: Maria Cronley, Provost and Senior Vice President for Academic Affairs
Date: January 17, 2023 (Updated proposal 2_3_23)
RE: Recommendation for the Establishment of a University College

The purpose of this memo is to recommend an academic reorganization to establish a new University College at Austin Peay State University.

Per Policy 2:009:

<https://apsu.navexone.com/content/dotNet/documents/?docid=68&public=true>, I am submitting the following information:

a. Specific recommendations for reorganization:

The Division of Academic Affairs, in alignment with the University Strategic Plan and the Academic Master Plan, recommend an academic reorganization to include the creation of a University College as a new academic unit.

While “university colleges” come in many forms across the academy, for purposes of this proposal, the APSU University College would be an interdisciplinary, collaborative academic unit that delivers curriculum and administers student-centered programs and support services designed to foster student development, success, persistence to timely graduation, high impact practices, and successful transition into a career. It would assist students as they transition into college, help them understand degree options, find academic support, and connect student majors with career and life goals. The University College would support all undergraduate student populations at APSU.

This proposed reorganization consolidates some functional operations currently under the areas of Student Achievement and Academic Strategic Initiatives within Academic Affairs, resulting in a largely resource-neutral reorganization. The University College will be overseen by an academic dean. The dean position and supporting personnel will be created through consolidation of other functional responsibilities within Academic Affairs, therefore, no net-new executive level positions will be required.

The following programs and offices would be housed in the University College:

*(Note: *denotes a curricular and/or degree program)*

- *Degree Completion Programs*
 - Associate of Science in Liberal Arts*
 - Associate of Applied Science in Professional Services*

- Bachelor of Science in General Studies*
- *Scholars and Enhanced Programs*
 - Honors Program*
 - President's Emerging Leaders Program*
 - Interdisciplinary Studies*
 - Office of Undergraduate Research*
- *Office of Student Success*
 - College-Based Student Success Teams
 - First Year Experience (FYE – APSU1000)*
 - Peer Leader Program*
 - College Possible Success Coaching
 - Course Registration Assistants
- *Co-Requisite (enhanced) General Education (in coordination with home colleges)**
- *Learning Resource Center*
 - Tutoring
 - Structured Learning Assistance Labs
 - Academic Alert & Academic Recovery*
 - The Austin Peay Experience
- *Purpose First Scholars**
- *Academic and Career Market Data support and College Career Coaches*
- *Service Learning curriculum and activities (in coordination with home colleges)**

b. Rationale for the recommendations, to include:

- i) a statement of the circumstances or events that prompted the recommendations,*
- ii) objectives to be accomplished by the recommendations,*
- iii) anticipated costs associated with the recommendations and possible funding sources,*
- iv) impact on degree programs in the current academic inventory.*

For the last several years, APSU has offered some credit-bearing and degree-granting programs under the functional areas of the Office of Academic Affairs, making them “homeless” from an academic college perspective. This is not compatible with Tennessee Higher Education Commission expectations (nor with academy best-practice) that academic programs be housed and managed within a college. Coalescing these programs under one college, overseen by an academic dean, will help coordinate new curriculum and curricular changes in these areas, increase enrollments in these programs, and increase the visibility of these programs for current and prospective students. A University College will also support compliance with State and accreditor expectations. Looking forward, the University College would also provide infrastructure to allow for more interdisciplinary curricula and degree programs to be developed.

Housing these programs along with other academic support services, allows for greater coordination and synergy by increasing student support, not only to the students in these special programs, but to all APSU students. The coalescence of student success, persistence, learning support, service learning, and career services into one academic college equips the University College with a holistic net of student support beginning with a student's initial

participation in Gobs Orientation and continuing all the way through the Austin Peay Experience and on to a student launching into a chosen career.

This reorganization directly supports the University Strategic Plan:

Pillar One - The Academic Experience

Goal 2: APSU will evolve academic offerings to strengthen our emphasis on delivering quality programs that address community and regional needs.

Goal 3: APSU will optimize our institutional infrastructure to meet the academic needs of our students.

Pillar Two – The Student Experience

Goal 2: APSU will ensure that all students are equipped to pursue their educational and career goals in an empowering environment.

Pillar Four – The Community Experience

Goal 1: APSU will develop and enhance mutually beneficial community partnerships.

This reorganization directly supports the Academic Master Plan:

Pillar One – Academic Strength

Goal 2: APSU will optimize our institutional infrastructure to meet the academic needs of our students.

Pillar Two – Strategic Enrollment

Goal 1: APSU will cultivate a comprehensive student support culture.

Goal 3: Improve undergraduate retention rates and persistence to graduation by strengthening student success strategies.

Pillar Three – Student Success

Goal 1: APSU will increase the number of students academically engaged beyond the classroom.

Goal 2: APSU will evolve wraparound student support services to ensure that all students are equipped to pursue their educational and career goals in an empowering environment.

The goals of the University College are to:

- Deliver academic courses and programs designed to foster student development, academic inquiry, and successful transitions into our university.
- Provide infrastructure and oversight to interdisciplinary curricula and degree programs.
- Provide centralized academic support resources and services that meet the current and emerging needs of the APSU student population.
- Lead the student retention and persistence to graduation efforts of the APSU community.
- Administer programs that incorporate high-impact practices to support student success.
- Provide advising services that empower students to make informed academic choices related to both major and course selections.
- Collaborate with students, faculty and staff across campus to build a campus community focused on student success.

- Bolster relationships with campus and external partners to engage in purposeful collaborations.

If approved, an internal search for the inaugural Dean of the University College would be conducted. Funding for the position would be found within the existing budget of those functional areas being consolidated, as well as from existing Academic Affairs budgets.

No curricular impact on degree programs in the current academic inventory is expected.