

AUSTIN PEAY STATE UNIVERSITY  
POLICIES AND PROCEDURES MANUAL

POLICY NO.: III:01:14 DATE: February 25, 1985  
SUPERSEDES POLICY NO.: None DATED: \_\_\_\_\_  
SUBJECT: Oral English Proficiency  
APPROVED: Robert O. Riggs, President *Robert O. Riggs*

Oral English Proficiency

English language proficiency for new faculty members and faculty recommended for tenure.

Any departmental recommendation for: (1) hiring a new faculty member, or (2) granting tenure to a current faculty member will be accompanied by PPM Form III:01:14:a which attests to the faculty member's ability to:

- a. speak English clearly,
- b. understand spoken English, and
- c. communicate effectively in an academic environment.

No individual shall be appointed to a teaching position or recommended for tenure unless the chief academic officer, being advised by the appropriate dean and department chair, communicates in writing to the president regarding the faculty member's proficiency in oral English.

If a recommendation is made for a faculty member to enroll in staff development to improve skills in oral English, it shall be the departmental chair's responsibility to monitor remediation action and assure that remediation is scheduled and completed by the candidate. Remediation action may include auditing a course in English as a Second Language.

Austin Peay State University  
ORAL ENGLISH PROFICIENCY

Considered for new appointment

Considered for tenure

Name of Candidate: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_

This will certify that the candidate indicated has the ability to speak and understand English adequately, and can communicate effectively in an academic environment.

Signature: \_\_\_\_\_  
Chairperson of Department

\_\_\_\_\_  
Dean

\_\_\_\_\_  
Vice President of Academic Affairs

The individual indicated needs to improve proficiency in oral English, and it is recommended:

serious consideration be given to the candidate's proficiency in oral English before employment or consideration for tenure status.

the candidate enroll in staff development to improve skills in oral English.

Signature: \_\_\_\_\_  
Chairperson of Department

\_\_\_\_\_  
Dean

\_\_\_\_\_  
Vice President of Academic Affairs