

## Standing Committee Annual Report

**Name of Committee or Council:**

Academic Honors and Awards Committee

**Chair**

Carrie Brennan

**Meeting Dates in Current Year:**

February 3, March 17, April 14, April 26  
(event)

**Major Actions or Accomplishments:**

The main actions of the Honors and Awards Committee are 1) overseeing the selection of the Drane and Harvill-Civitan Awards; 2) overseeing the selection of faculty awards (Distinguished Community Service, Distinguished Professor, and Hawkins Awards); and finally 3) organizing the annual Honors and Awards Ceremony held in late April of each academic year. This year, all of the above-mentioned responsibilities were accomplished.

The Honors and Awards Committee continued to work with Student Affairs for purchasing gifts for each academic unit (either statues or items selected by the department) to present with their most distinguished award, and supplemental money toward food and goodies for honor students. Harvill-Civitan and Drane Awards continue to be presented at Honors and Awards Day.

We also successfully transitioned to a new administrative assistant, Jeanette Garber, for this committee due to the retirement of Ms. Bert Brisson in June 2011. I'm sure there will be many changes that accompany this transition.

A number of new initiatives/awards were brought into the Honors and Awards Day Ceremony in Spring 2011. The Edward J. Coleman and Rubye Coleman Raymond Award was presented for the first time; and the request for nominations is solicited through the Honors and Awards Committee. Another new Student award is the BRAVO Award, which is selected by the Student Learning Outcomes committee, and now presented at Honors and Awards Day.

## Academic Honors and Awards Actual Spending - 2011

### Spending for Printing Services

Printing charges (pd. 12/10/10)  
 Certificates  
 Family letters  
 Announcement posters  
 Programs printing cost

Total spending for Printing Services

148.00	
192.50	
70.00	
13.80	
575.00	
999.30	999.30

### Spending for Ceremony details- MMC concert hall

Reception catering cost  
 (20) bows; (4) rental plants  
 Chartwells - rental 14 tableclothes

Total spending for ceremony - MMC concert hall

1,776.50	
56.00	
42.00	
1,874.50	1,874.50

### Spending for Faculty Awards

(5) Plaques for Socrates awards

Total spending for Faculty Awards

225.00	
225.00	225.00

### Incidental spending/replacement costs, etc.

Items purchased from APSU Bookstore (Inv. #1 181 dated 12/31/10, pd. 1/18/2011)

290.91	
290.91	290.91

Total spending 2011:

3,389.71

### Allotted amount in budget:

Overage credited from Academic Affairs account

2,500.00

Total amount allotted for 2011 spending/remaining balance in account:

889.71	
3,389.71	0.00

The amount of overage in spending was due to increase in costs of printing, plant rentals, and faculty awards.



COA Fiscal Year Index Fund Organization Account Program Activity Location Period Query Type Commit Type  
 A 11 110001 40063 74130 350 S

Account	Organization	Program	Activity Data	Type	Document	Field	Amount	Increase (+) or Decrease (-)	
74130	40063	350	16-MAY-2011	FT01	PS003094	Printing Charges A YTD	575.00	+	
74130	40063	350	30-MAR-2011	FT01	PS002997	Printing Charges M YTD	262.50	+	
74130	40063	350	07-MAR-2011	FT01	PS002975	Printing Charges Fr YTD	13.00	+	
74130	40063	350	20-DEC-2010	FT01	PS002841	Printing Charges D YTD	148.00	+	
							<b>Total:</b>	999.30	







COA Fiscal Year Index Fund Organization Account Program Activity Location Period Query Type Commit Type  
 A 11 110001 40063 74989 350 S

Account	Organization	Program	Activity Date	Type	Document	Field	Amount	Increase (+) or Decrease (-)
74989	40063	350	11-MAY-2011	JNNI	10110890	Chertwells Dining	42.00	+
74989	40063	350	03-MAY-2011	JNNI	10110104	Party Station Rents	1,776.50	+
							<b>Total:</b>	1,818.50