
University Policy Committee Meeting

March 7, 2023 @ 3:30 p.m.

Browning Conference Room



Minutes

Attendees: Dannelle Whiteside, Kris Phillips, Shahrooz Roohparvar, Greg Singleton, Perry Scanlan, Hannah Allen, SGA President, LaNeeça Williams and April Williams (Minutes)

Absent: Maria Cronley, Gerald Harrison

Meeting called to order: 3:30 pm

Approval of minutes from the February 7th meeting:

1. Singleton moved to approve the minutes from the February 7th meeting. Shahrooz seconded the motion. The motion passed unanimously.

Old Business – Second Reading:

1. None.

New Business – First Reading:

1. 4:022 Operation of State-Owned and Rental Automobiles (revised)

Singleton moved to approve the policy for the first reading and move it to the second reading. SGA President seconded the motion.

Discussion: Shahrooz provided an overview of revisions to Policy 4:022 that clarify authorization to use university vehicles can be rescinded or revoked. Allen suggested adding language that defines the grounds for revoking the use of university vehicles and that it should be a documented violation or allegation. The Committee further revised the policy to include the following under Item N on Page 3, “for matters related to documented motor vehicle violations or allegations.”

A friendly amendment was made by Scanlan to approve the policy for the first reading and to move it to the second reading with the added language to Page 3, Item N. Singleton seconded the motion.

Vote: The motion to approve Policy 4:022 for the first reading with revisions and to move it to the second reading passed unanimously.

2. 6:001 Equal Opportunity, Harassment, and Nondiscrimination Policy for all Faculty, Students, Staff, Applicants and Third Parties (revised)

Shahrooz moved to approve the policy for the first reading and move it to the second reading. SGA President seconded the motion.

Discussion: The Committee discussed revisions to Policy 6:001 to clarify the policy on consensual relationships between supervisors and their subordinates and between faculty or staff members with direct or indirect authority or perceived authority over a student. The Committee discussed removing the following language related to relationships between employees, “the supervisor must take action to resolve the conflict of interest” since the intent of the revisions are to clarify that relationships of this nature are prohibited.

Question: How will this be disclosed, and who will receive these disclosures?

Answer: Disclosure would go HR or the employee’s supervisor.

A friendly amendment was made by Allen to table Policy 6:001 until the next committee meeting. Singleton seconded the motion.

Vote: Motion to table Policy 6:001 until the next committee meeting passed unanimously.

Adjourn: 4:42 pm